



Tailgate Safety Talk

Purpose: To ensure employees understand management's expectations for accident prevention and control.

Scope: Outline precautionary steps to take in order to prevent an incident/accident from occurring

Date: _____

Facility: _____

Title: Reporting Incidents, Accidents, Near Misses or Equipment Issues

- Report every incident immediately to supervisor. This includes injuries, near miss, fires, needed repairs, corrective actions, or ideas for improvements.
- Near miss is an incident where there would be potential or a chance of injury to occur. Please let us know about this kind of issue so we can fix it before an injury does occur!
- Reporting incidents is required to help prevent similar or another injury from occurring to employees.
 - It also fulfills other requirements such as state and federal law, our insurance, and company policies.

Remember – we aren't just preventing injuries to you, but to your friends and fellow coworkers too!



